Mazatzal Hotel & Casino

JOB ANNOUNCEMENT

POSITION:	Shuttle Driver
DEPARTMENT:	Marketing
STATUS:	Part-time/24 HRS
RATE:	$15.15 p/hr
SHIFT:	Swings
REPORTS TO:	Marketing Director
SUPERVISES:	N/A

JOB SUMMARY: Under the direction of the Marketing Director and Assistant Marketing Manager, the Courtesy Shuttle Driver's primary responsibility is to transport Mazatzal Hotel & Casino guests to and from the property with courtesy and professionalism.

ESSENTIAL JOB FUNCTIONS:

- Provide excellent customer service for all guests of Mazatzal Hotel & Casino at all times and in all activities.
- Safely operate the Shuttle Vehicle.
- Present a clean, neat, well-groomed, and professional appearance.
- Conduct safety and operational inspection of shuttle vehicles to ensure vehicles are in safe operational order.
- Operate shuttle communication system.
- Operate the Courtesy Shuttle Cell Phone and Vehicle Navigation System.
- Keep shuttle vehicles clean inside and out.
- Other duties as required to deliver excellent entertainment experiences to guests
- Schedule flexibility

MINIMUM QUALIFICATIONS:

- Must possess a Valid Arizona driver's license.
- Must be able to obtain a non-gaming license.
- Must possess a clean driving record.
- Ability to multitask and prioritize based on operational needs.
- Ability to write reports and maintenance requests.
- Working knowledge of shuttle service areas. FAA
- Exceptional customer service skills.
- Excellent written and oral communication skills.
- High School diploma or GED required.

PHYSICAL, MENTAL, AND ENVIRONMENTAL DEMANDS:

- Blood Pressure must fall under accepted guidelines by the American Heart Association or clearance from a medical doctor.
- Physically mobile with reasonable accommodations to sit/stand for long periods of work time.
- Must have flexibility in schedule to meet casino needs.
- Must have bending mobility to reach, kneel, twist, and grip items while working.
- Read, write, speak, and understand English.
- Must be able to lift 50 lbs. and carry up to 50 lbs.

Mazatzal Hotel & Casino reserves the right to make changes to the above job description whenever necessary.