Mazatzal Hotel & Casino

JOB ANNOUNCEMENT

POSITION:	Guest Room Attendant
DEPARTMENT:	Hotel
STATUS:	Full-time
SHIFT:	Days
RATE:	$16.00 p/hr
NUMBER OF POSITIONS:	1
REPORTS TO:	Hotel Manager/ Hotel Supervisor
SUPERVISES:	N/A

JOB SUMMARY: To ensure guest satisfaction by providing clean, comfortable guest rooms. To maintain a high standard of cleanliness, safety, environmental practices, and organization in all work areas. Provide guest service and guest experience. Property knowledge, job knowledge, product knowledge, cooperation, and teamwork. Must be reliable and dress appropriately for the position. Safety, Sanitation, and Ecology-minded. Team-Oriented.

"GUEST SERVICE NUMBER ONE PRIORITY"

ESSENTIAL JOB FUNCTIONS:

- Responsible for all cleaning hotel procedures per housekeeping standards.
- Some responsibilities include: removal of all trash, wiping down of room furniture, vacuuming floors, wiping-dusting/polishing mirrors, cleaning bathroom facilities, and laundry.
- Maintain all chemical bottles and know where MSDS (Material Safety Data Sheets) are posted.
- Must be able to prioritize room cleaning by check-outs or stay-overs.
- Maintain housekeeping carts and keep them in an orderly manner.
- Performs other job-related duties as assigned.

MINIMUM QUALIFICATIONS:

- Must be able to stand for long periods of time.
- **Prior housekeeping experience strongly preferred.**
- Must be able to lift and bend.
- Must be able to read, write, speak, and understand English; bilingual preferred.
- Must be able to work weekends and holidays.
- Promote exceptional guest service and cultural sensitivity to all team members
- Good organizational skills.
- Demonstrated leadership ability. Ability to remain calm in tense situations.
- Good communication skills.
- Previous experience a plus.

PHYSICAL, MENTAL, AND ENVIRONMENTAL DEMANDS:

- Blood Pressure must fall under accepted guidelines by the American Heart Association or clearance from a medical doctor.
- Must have bending mobility to reach, kneel, twist, and grip items while working.
- Physically mobile with reasonable accommodations to stand for long periods of time.
- Must be able to maintain a positive and professional attitude at all times.
- Must be able to lift up to 25 pounds and carry up to 25 pounds.

Mazatzal Hotel & Casino reserves the right to make changes to the above job description whenever necessary.